



18 February 2019

**Notification of approval of evacuation scheme
EV-2019-386720-02**

Your evacuation scheme for the Edgewater Village- Block A building at 14 EDGEWATER DRIVE, PAKURANGA, AUCKLAND is approved under section 77 of the Fire and Emergency New Zealand Act 2017.

As the building owner, you must ensure that the evacuation scheme is maintained by carrying out regular trial evacuations within the frequency specified in your approved evacuation scheme. In order to be counted for the purpose of maintaining your scheme, the result of each trial evacuation must be reported to Fire and Emergency New Zealand no more than 10 working days after the trial evacuation occurs. An unscheduled evacuation (e.g. in response to a real alarm of fire) can also be considered as a trial evacuation for the purpose of maintaining your scheme, so long as you notify Fire and Emergency New Zealand within 10 working days of the evacuation.

- Running your trial evacuation on or before the planned date in accordance with your approved evacuation scheme.
- Reporting the outcome of your trial evacuation to Fire and Emergency New Zealand no more than 10 working days after the trial.

As you submitted this application online, we recommend that the regular reporting needed for this scheme be completed electronically via our Online Services website. Please refer to <https://onlineservices.fire.org.nz/Home/QuickReferenceGuides> for a full guide to maintaining your approved scheme. If you are unable to complete your reporting online, please use the form available at <https://onlineservices.fire.org.nz/Home/PrintableForms>.

You must comply with the requirements of the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018. In addition to details about maintaining your evacuation scheme, these regulations set out general fire safety precautions you must follow. They also require you to notify Fire and Emergency New Zealand when certain events happen in your building.

You will find more information about the Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018 at: <https://onlineservices.fire.org.nz/Home/EvacuationSchemes>.

Telephone 0800 FIRE INFO (0800 347 346)
Email fireinfo@fireandemergency.nz
Postal Address Fire and Emergency New Zealand - Fire Information Unit
 PO Box 68042, Wellesley Street, Auckland 1141
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