

EVAC SERVICES LTD

. Fire Warden Training

. Trial Evacuations

TRIAL EVACUATION REPORT

Building Name **HOBSON Building**

Building Address 7 St Vincent Avenue, Remuera.

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Name of Person conducting Trial : **Paul Walters** Phone No: 027 290 4688

CPU Advised **Yes / ~~No~~** NZ Fire Service Comms. Centre advised **Yes / ~~No~~**

Date Trial Conducted: **18 June 2020**

Time of Trial: **15.15 hours**

- | | |
|--|----------------------|
| 1. Time taken to complete evacuation of building | 2 min 00 secs |
| 2. Did Floor Wardens report promptly to the Building Warden? | YES |
| 3. Was everyone evacuated? | NO |
| 4. Could alarm be heard? (ask Wardens) | YES |
| 5. Were wardens and staff members familiar with the Evacuation Procedures? | YES |
| 6. Did wardens wear identification? | YES |
| 7. Was a call made to the Fire Service using 111? | MIMIC |
| 8. Was the correct Assembly Area used? | YES |
| 9. Was there a Building Assistance Register available? | YES |
| 10. Are there evacuation procedure notices in place? | YES |
| 11. Are exitways clear and can exit doors be opened without the use of a key (those checked) | YES |
| 12. Has firefighting equipment been serviced in the last 12 months? (those checked) | YES |
| 13. Have Wardens been trained? | YES |
| 14. Was anyone injured? | NO |
| 15. Next Training is scheduled for: December 2020. | |

Comments : Good evacuation practice.

111 call mimicked as per Fire Service instructions.

Full evacuation of building, staff allocated to knock on doors, assist residents and report anyone remaining inside. Due to inclement weather residents did not fully evacuate

Staff member to entrance gate and check of alarm panel.

Signed by : *Paul Walters*

Member of Fire Protection Association New Zealand

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