

EVAC SERVICES LTD

. Fire Warden Training

. Trial Evacuations

TRIAL EVACUATION REPORT

Building Name Dannemora Gardens

Building Address 30 Matarangi Road, East Tamaki Auckland
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Name of Person conducting Trial : **Paul Walters** Phone No: 027 290 4688

CPU Advised **Yes / ~~No~~** NZ Fire Service Comms. Centre advised **Yes / ~~No~~**

Date Trial Conducted: **26 June 2020**

Time of Trial: **13.50 hours**

1. Time taken to complete evacuation of building **5 min 45 secs**
2. Did Floor Wardens report promptly to the Building Warden? **YES**
3. Was everyone evacuated? **YES**
4. Could alarm be heard? (ask Wardens) **YES**
5. Were wardens and staff members familiar with the Evacuation Procedures? **YES**
6. Did wardens wear identification? **YES**
7. Was a call made to the Fire Service using 111? **NO**
8. Was the correct Assembly Area used? **YES**
9. Was there a Building Assistance Register available? **YES**
10. Are there evacuation procedure notices in place? **YES**
11. Are exitways clear and can exit doors be opened without the use of a key (those checked) **YES**
12. Has firefighting equipment been serviced in the last 12 months? (those checked) **YES**
13. Have Wardens been trained? **YES**
14. Was anyone injured? **NO**
15. Next Training is scheduled for: **December 2020.**

Comments : **Good evacuation.**

Trial evacuation of M block. Evacuation routes and assembly altered to allow for ongoing building work.

Staff assisted in the evacuation of residents.

Resident assumed role of fire warden and other residents from K and L evacuated also on hearing alarm.

Signed: *Paul Walters.*

Member of Fire Protection Association New Zealand

PO Box 91289 - Auckland

Telephone (09)624 3347 - Fax (09) 624 3345 - Mobile 027 290 4688 – Email – evac.services@xtra.co.nz