

EVAC SERVICES LTD

. Fire Warden Training

. Trial Evacuations

TRIAL EVACUATION REPORT

Building Name **Metlifecare Coastal Villas- Care Facility**

Building Address **Spencer Russell Drive, Paraparaumu.**

.....

Name of Person conducting Trial : **Paul Walters** Phone No: 027 290 4688

CPU Advised **Yes / ~~No~~** NZ Fire Service Comms. Centre advised **Yes / ~~No~~**

Date Trial Conducted: **07 July 2020** Time of Trial: **14.30 hours**

1. Time taken to complete evacuation of building **4 min 25 secs**
2. Did Floor Wardens report promptly to the Building Warden? **YES**
3. Was everyone evacuated? **YES**
4. Could alarm be heard? (ask Wardens) **YES**
5. Were wardens and staff members familiar with the Evacuation Procedures? **YES**
6. Did wardens wear identification? **YES**
7. Was a call made to the Fire Service using 111? **NO**
8. Was the correct Assembly Area used? **YES**
9. Was there a Building Assistance Register available? **YES**
10. Are there evacuation procedure notices in place? **YES**
11. Are exitways clear and can exit doors be opened without the use of a key (those checked) **YES**
12. Has firefighting equipment been serviced in the last 12 months? (those checked) **YES**
13. Have Wardens been trained? **YES**
14. Was anyone injured? **NO**
15. Next Training is scheduled for: **January 2021.**

Comments : **Satisfactory evacuation.**

Exercise was a fire in Lavender wing, staff instructed to investigate the area and evacuate all the residents through the smoke stop doors. All rooms in the fire cell to be checked, other staff used to monitor the smoke stop doors and make the corridor a sterile area.

No sense of urgency or leadership , staff needed clearer instructions.

Staff training before exercise and de-brief after.

Signed by :*Paul Walters*

Member of Fire Protection Association New Zealand

PO Box 91289 - Auckland

Telephone (09)624 3347 - Fax (09) 624 3345 - Mobile 027 290 4688 – Email – evac.services@xtra.co.nz