

# EVAC SERVICES LTD

. Fire Warden Training

. Trial Evacuations

## TRIAL EVACUATION REPORT

Building Name **Metlifecare Crestwood**

Building Address **38 Golf Road, New Lynn, Auckland.**

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Name of Person conducting Trial : **Paul Walters** Phone No: 027 290 4688

CPU Advised **Yes / ~~No~~** NZ Fire Service Comms. Centre advised **Yes / ~~No~~**

Date Trial Conducted: **02 July 2020** Time of Trial: **14.45 hours**

1. Time taken to complete evacuation of building **3 min 45 secs**
2. Did Floor Wardens report promptly to the Building Warden? **YES**
3. Was everyone evacuated? **YES**
4. Could alarm be heard? (ask Wardens) **YES**
5. Were wardens and staff members familiar with the Evacuation Procedures? **YES**
6. Did wardens wear identification? **YES**
7. Was a call made to the Fire Service using 111? **YES**
8. Was the correct Assembly Area used? **YES**
9. Was there a Building Assistance Register available? **YES**
10. Are there evacuation procedure notices in place? **YES**
11. Are exitways clear and can exit doors be opened without the use of a key (those checked) **YES**
12. Has firefighting equipment been serviced in the last 12 months? (those checked) **YES**
13. Have Wardens been trained? **YES**
14. Was anyone injured? **NO**
15. Next Training is scheduled for: **January 2021.**

Comments : **Good evacuation**

**Scenario was a fire in fire cell in Bellbird wing.**

**RN took role of Fire Warden and delegated staff to check and clear firecell.**

**De-brief was held afterwards, good training exercise.**

**Signed: Paul Walters.**

*Member of Fire Protection Association New Zealand*

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