

# EVAC SERVICES LTD

. Fire Warden Training

. Trial Evacuations

## TRIAL EVACUATION REPORT

Building Name **Metlifecare Papamoa Beach – Care Home**

Building Address **2 Te Okuroa Drive Papamoa Beach**  
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Name of Person conducting Trial : **Paul Walters**

Phone No: 027 290 4688

CPU Advised

**YES**

NZ Fire Service Comms. Centre advised

**YES**

Date Trial Conducted: **10 March 2020**

Time of Trial: **15.55 hours**

- |  |                       |
|--|-----------------------|
| 1. Time taken to complete evacuation of building   | <b>02 min 55 secs</b> |
| 2. Did Floor Wardens report promptly to the Building Warden?                                 | <b>YES</b>            |
| 3. Was everyone evacuated?   | <b>YES</b>            |
| 4. Could alarm be heard? (ask Wardens)   | <b>YES</b>            |
| 5. Were wardens and staff members familiar with the Evacuation Procedures?                   | <b>YES</b>            |
| 6. Did wardens wear identification?  | <b>NO</b>             |
| 7. Was a call made to the Fire Service using 111?  | <b>YES- mimic</b>     |
| 8. Was the correct Assembly Area used?   | <b>YES</b>            |
| 9. Was there a Building Assistance Register available?                                       | <b>YES</b>            |
| 10. Are there evacuation procedure notices in place?   | <b>NO</b>             |
| 11. Are exitways clear and can exit doors be opened without the use of a key (those checked) | <b>YES</b>            |
| 12. Has firefighting equipment been serviced in the last 12 months? (those checked)          | <b>YES</b>            |
| 13. Have Wardens been trained?   | <b>YES</b>            |
| 14. Was anyone injured?  | <b>NO</b>             |
| 15. Next Training is scheduled for: <b>March 2020.</b>                                       |                       |

Comments : **Good evacuation.**

**Fire simulated in one of the bedroom suites. Fire cell checked and cleared, residents brought through smoke stop doors. Remember to have staff on safe side of doors to prevent residents getting into the fire cell.**

**Fire Action notices to be displayed by manual call points. Hi-viz to be provided for the Fire Warden to wear.**

**Full de-brief after the evacuation.**

Signed by : **Paul Walters- Evac Services Ltd**

*Member of Fire Protection Association New Zealand*

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