

# EVAC SERVICES LTD

. Fire Warden Training

. Trial Evacuations

## TRIAL EVACUATION REPORT

Building Name **Metlifecare Bayswater- Community Centre**

Building Address 60 Maranui Street, Mt Manganui.

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Name of Person conducting Trial : **Paul Walters** Phone No: 027 290 4688

CPU Advised **Yes / ~~No~~** NZ Fire Service Comms. Centre advised **Yes / ~~No~~**

Date Trial Conducted: **26 February 2020** Time of Trial: **11.00 hours**

- |     |  |                      |
|-----|--|----------------------|
| 1.  | Time taken to complete evacuation of building  | <b>2 min 36 secs</b> |
| 2.  | Did Floor Wardens report promptly to the Building Warden?                                | <b>YES</b>           |
| 3.  | Was everyone evacuated?  | <b>YES</b>           |
| 4.  | Could alarm be heard? (ask Wardens)  | <b>YES</b>           |
| 5.  | Were wardens and staff members familiar with the Evacuation Procedures?                  | <b>YES</b>           |
| 6.  | Did wardens wear identification?   | <b>YES</b>           |
| 7.  | Was a call made to the Fire Service using 111?   | <b>NO</b>            |
| 8.  | Was the correct Assembly Area used?  | <b>YES</b>           |
| 9.  | Was there a Building Assistance Register available?                                      | <b>YES</b>           |
| 10. | Are there evacuation procedure notices in place?   | <b>YES</b>           |
| 11. | Are exitways clear and can exit doors be opened without the use of a key (those checked) | <b>YES</b>           |
| 12. | Has firefighting equipment been serviced in the last 12 months? (those checked)          | <b>YES</b>           |
| 13. | Have Wardens been trained?   | <b>YES</b>           |
| 14. | Was anyone injured?  | <b>NO</b>            |
| 15. | Next Training is scheduled for: <b>August 2020.</b>                                      |                      |

Comments : **Good evacuation.**

**All areas checked and reports received from Fire Wardens.**

**No issues observed or reported. No 111 call required on this occasion.**

Signed by : *Paul Walters*

*Member of Fire Protection Association New Zealand*

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